

CAPTAINS FLAT COMMUNITY ASSOCIATION

MEETING

7.00PM THURSDAY 22nd NOVEMBER 2007

MINUTES - CONFIRMED

1. *Attendees and Apologies*

Peter Marshall (Chair) John Sandow (Secretary) Judy Cross, Chris Sandow, Claudia Koelndorfer (for agenda items 1, 2, 3a, b & c and 12c which was brought forward.)

Apologies: Jan Booth, Sandy Pollard, Melissa Pollard, Anita King, Catherine Moore.

2. *Minutes of previous meeting*

Accepted with typographical corrections. [Moved Judy; seconded Peter]

3. *Business arising*

- a. **Preschool** action items still outstanding – Peter to write to Steve Whan and email to Catherine Moore.
- b. **Redirection of traffic on small roads.** Peter had sent an email to Peter Bascomb and Gordon Cunningham. Peter had received a response from Council indicating the matter would be raised at the Police Accountability Committee. Need to follow up to ensure any outcome is communicated .
- c. **Carols by Candlelight.** Claudia indicated that Peter Cox (CFPS Principal) and Nicole Lott (Pre-school teacher) had agreed to organise songs for the children to present. Planning to have carols in the hall as outdoor sound system would not be available. It was agreed that hall hire fees would be covered by the Community Association. **Action: Judy and Peter to talk to the fire brigade re appearance by Santa, and to the fire brigade and SES re sausage sizzle.**
Anita can source battery powered candles at \$1.25 ea. Agreed CFCA to cover cost of 100. **Action: Peter to order. Peter also to arrange MC (Tony Steeper or Alex Wells?) and to try to contact the CF phantom bagpipe player.**
- d. **Regional Partnerships funding.** This workshop will be held on 5 December and has been advertised in the Telegraph. Peter has RSVP'd. **Action: Peter to email potential CFCA participants and advise organisers of numbers.**

4. *Correspondence*

Out: Steve Whan/Gary Nairn/Mike Kelly; Request for explanation why no proposed assistance with Captains Flat water/sewerage rates when they equate with those of Bungendore and Braidwood. [PM]
Application to NSW Heritage Council for support for on-ground interpretation of Lake George Mine Entrance. [JS]

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In: Bank Statement
Australia Post; new policy re post boxes (ie mail addressed to a street address will be delivered to that address rather than diverted to the PO Box).

Federal Capital Press account. **Action: Peter to pay asap.**
Alistair Grinbergs; Support for the NSW Heritage Council application.
Steve Whan; acknowledgement of query re rates and expressing inability to assist in the short term but inviting advice from CFCA re “areas that the State Government could assist with community facilities or capital works.”

5. President's report

Peter reported on the Palerang Council Meeting held at the CF Community Hall. All councillors attended and about a dozen locals and 3 visitors were present. The meeting ran smoothly and was of value to all. The Association recorded the good work that had been done by Peter and others in making the hall presentable and inviting. **Action: Secretary to write to Jim Maclachlan (Mayor) and Peter Bascomb to thank the Council for attendance and invite similar event next year.**

Peter reported that Wendy Hodgman had met with Council representatives to discuss weeds in Kerr's Creek. Peter has contacted Mulwaree Trust [for information on their grants, with a view to possibly](#) seeking funds to address this issue. One of the problems is that there needs to be clear public benefit yet many areas affected are on private land. A public pathway might solve this problem? Peter is continuing investigations.

6. Treasurer's report

Ed Whalan's appointment to position of Treasurer was confirmed. He will prepare a report for each meeting but attend only every third meeting (due to other commitments). The final report for the last financial year has not yet been audited. **Action: Chris Sandow to find out how much B Comensoli & Co would charge to audit the books.**

There was no current report.

7. Community organisations' reports

- a. Captains Flat Rural Fire Brigade – No report.
- b. SES – No report.

8. Subcommittees' reports

- a. Markets

Chris Sandow reported that the markets continued to do well and that the appearance of the ACT Rock 'n' Roll Club had been well received in November. Next markets on 1 December. The Association noted the good free advertising that had been arranged by Judy Cross.

- b. Ball

Chris Sandow reported that 132 of 140 tickets now sold. Proceeds would be directed to the CF Primary School Community Art Program. Serge had completed sanding and coating the floor of the hall. **Action: Peter and Hall Committee (independently) to thank Serge in writing [Secretary to provide draft to Peter].** The Association recorded the hard work of the Ball Committee.

- c. Mine Mural

John Sandow advised that an application had been sent to NSW Heritage Council for \$5,500 (matching funds) for “On-ground Interpretation Works” using Option 1 from the proposals considered by the Association at the last meeting. The application had been supported in writing by Alistair Grinbergs (Heritage

Solutions) and the Heritage Solutions report “Lake George Mine – Assessment of Cultural Heritage Values” had been provided to the Council as the Interpretation Plan for the site. The contact Heritage Officer, Mr Bill Nethery, had appeared positive about the proposal and had provided some guidance in filling out the application. Outcomes from the funding applications are expected in March 2008.

9. Representatives’ reports

a. Mines Rehabilitation Committee – No report

Action: JS to send Scott Brooks’ email address to PM and Peter to enquire what activity was next on the mine rehabilitation agenda.

b. Palerang Heritage Committee

[As provided by Elizabeth Estbergs]

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“We started at a difficult time when Council and staff were pressured from various factors including the amalgamation, State listing of Braidwood and the move into the new offices. We have established ourselves as an active committee that has:

- produced a vision and strategy for heritage in Palerang,
- overseen the preparation of a thematic history for the western part of the shire,
- conducted a bus tour of the area,
- moved steadily towards preparing a comprehensive LEP heritage schedule,
- initiated the identification of a conservation area in Bungendore,
- assessed and made recommendations on the Braidwood local grants program
- initiated a strategy for collecting electronic copies of historic images for the parts of the Council area not covered by Braidwood and Captains Flat, and
- addressed emerging issues including the demolition of timber bridges, the Hibernian archaeological site significant trees and plantings etc.

c. Palerang Tourism Committee

There was some confusion over whether Jan or Elizabeth now represented CF on this committee. There was no report.

10. Section 355 Committees’ reports

a. Hall

Chris Sandow noted that in recognition of the work Serge had done on the floor the Committee would send a token gift.

Council has commenced construction of the wheelchair access ramp on the South door. This will necessitate moving the LPG tank.

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Children had gained access to the hall on the day following the Council meeting. It was unknown how entry was gained but no damage was done.

b. War memorial

This report will now be superseded by the Wilkins Park Committee report. There was no report as this Committee has yet to be formally convened and to meet.

11. Reports on other projects and activities

a. Cemetery – No report.

b. Website

Brian Joyce has loaded some photographs of the Captains Flat market on the site. It appears that email has not been responded to for several months. Peter has

belatedly responded to all messages requiring a response.

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12. General business

- a. **Southern Tablelands Arts.** *STARTS* Arts Pages were circulated for information. Elizabeth has suggested the Association join this group so that we can advertise markets, ball and other functions. **Action: Judy to follow up potential to advertise and Peter to determine whether we needed to join.**
- b. **Road re-naming.** The business papers of the last Council meeting include the intention of Council to change the name of Harolds Cross Road as discussed. It is unclear as to other changes intended. **Action: Secretary to check and follow up.**
- c. **Traffic calming.** Claudia reported vehicles speeding in Wilga Street. She had anonymously commented on this problem in the Telegraph. Committee members advised addressing the issue through Peter Spence (CF Police Officer) in the first instance. Deleted: Association
- d. **Australia Day Awards.** Peter advised that there would be further action on the next round of awards after the 355 Committees are finalized.
- e. **Constitution.** Peter advised that the CFCA constitution presents many opportunities for improvement as much of it is outdated. For example there is doubt as to the relevance of the current CFCA “membership” arrangements. Nevertheless it was noted that the Association is currently bound by the constitution in its existing form and membership rules should be followed. **Action: Peter to talk to the Treasurer and ensure that an appropriate membership form is prepared for the next meeting. Judy to seek a constitution template on-line to assist in making changes** Formatted: Font: Bold

13. Next Meeting

7pm 13 December 2007

ACTION LIST

WHAT	WHO
Talk to the fire brigade re appearance by Santa, and to the fire brigade and SES re sausage sizzle at Carols.	Judy and Peter
Arrange MC, order candles and contact bagpiper for Carols.	Peter
Advise participants re Regional Partnerships meeting	Peter
Pay Federal Capital Press account	Peter
Write to Jim Maclachlan (Mayor) and Peter Bascomb to thank the Council for attending meeting and invite follow-up event.	John
Investigate audit rates – B Comensoli & Co	Chris
Write letter of thanks to Serge (JS to draft)	Peter and Hall Committee
Send email address to PM and Peter to enquire what activity was next on the mine rehabilitation agenda.	John and Peter
Investigate advertising in <i>STARTS</i>	Judy
Investigate membership of <i>STARTS</i>	Peter
Investigate Council actions re road renaming	John
Seek generic constitution template and send to Peter	Judy
Provide membership forms at next meeting	Peter and Ed Whalan