

CAPTAINS FLAT COMMUNITY ASSOCIATION

MEETING

7.00PM THURSDAY 23 OCTOBER 2008

MINUTES

1. Attendees and Apologies

Peter Marshall (Chair) John Sandow (Secretary), Cr Paul Cockram (after Bus. Arising), Judy Cross, Elizabeth Estbergs, Alex Fry, Katrina Gamble, Anita King, Chris Sandow.

Apologies: Catherine Moore, Melissa Pollard, Sandy Pollard, Maggie Shanahan.

2. Minutes of previous meeting

Accepted with minor corrections. [Moved PM; seconded EE]

3. Business arising

MEETING REF	WHAT	WHO	PROGRESS
17 July 08	Compare services of the Commonwealth and Bendigo Banks and make recommendations	Peter Marshall	Still in progress
17 Apr 08	Reconcile assets.	Peter Marshall Ed Whalan	Still in progress
21 Aug 08	Write to Council recommending pressure be put on relevant land occupiers to control weeds in Kerr's Creek.	John Sandow	Done
21 Aug 08	Christmas carols preparations	Anita King and s355 Wilkins Park C'ttee	Date is 13 Dec – preparations in hand. Groups to advise Anita their chosen carols. (Anita to follow up). CS to advise if Paula is the choir contact.
19 June 08	Request Alan Rankin to investigate indoor sports equipment available	Alex Fry	Not yet done
17 July 08	Write to Council drawing attention to the leaking roof of the Community Hall and invite inspection by a suitable engineer.	John Sandow	Done
21 Aug 08	Clean rainwater marks from Community Hall walls before the Ball.	Alex Fry	Will be done

21 Aug 08/ 23 Oct 08	Enquire whether s355 Tourism Committee is going ahead.	Paul Cockram	Question was put to Paul Cockram for follow up
21 Aug 08	Circulate survey of local cultural features	Peter Marshall	Done
21 Aug 08	Jason Platt to be requested to dig Cemetery post holes	Anita King	Not done.
21 Aug 08	Advertise large print books at Community Centre in Telegraph	Peter Marshall	Done
18 Sept 08	Determine whether Braidwood & Districts Historical Society are in arrears regarding book purchase	Peter Marshall	Indeterminate. Will monitor future book sales closely
18 Sept 08	Circulate Treasurer's reports	Ed Whalan & John Sandow	JS contacted EW but June bank statement still not available.
18 Sept 08	Engage Council in the mine mural planning to ensure the Association has Council endorsement to proceed. Continue to source additional funds. Respond to quotation indicating that the Association has further steps to complete before proceeding.	John Sandow	Done (see Mine Mural report)
18 Sept 08	Wilkins Park s355 Committee minutes to be circulated to Association members	Alex Fry	PM to do
18 Sept 08	Advertise Wilkins Park s355 Committee contact details	Alex Fry	Done
18 Sept 08	Discuss with Council the need for rural residents to deliver "wheelie-bin" loads to the transfer station	John Sandow	JS spoke to Gordon Cunningham and visited transfer station operator. Wheelie bin or "equivalent" loads are being judged at the transfer station without dispute. Operator is adopting liberal interpretation to encourage use of transfer station. No need for bins to be issued. PM to provide JS with details of enquirer and JS to advise that CFCA considers no action is required

4. Correspondence

In: Account from Bungendore Mirror re advertisement for "meet the Councillors"
Flyer from Gloware re candles (passed on to Anita for Christmas Carols)

Out: Application for Community Association membership of Campbell's Wholesale Cash and Carry P/L
Card and gift (book) for Kylie Nicholas' baby.
Peter Bascomb – CFCA concerns re Kerrs Creek weeds and Community Hall roof leaks.
Application for small equipment grant (for projector and laptop)

5. *President's report*

The President noted that there was a considerable backlog of correspondence to which the Council was yet to reply.

The small equipment grant application was made to the Volunteer Grants Program 2008 which provides funding for eligible not-for-profit organisations to support their volunteers and encourage volunteering. The grant is for small equipment and sporting items to help existing volunteers and to encourage more people to become volunteers. The application for projection equipment for the hall did not specify a long focal length projector since the cost of a lens suitable for the community hall appeared prohibitive. If the application was successful, a rear projection screen could be considered.

6. *Treasurer's report*

There was no report (see business arising)

7. *Community organisations' reports*

a. Captains Flat Rural Fire Brigade – no report

b. SES

KG noted that apart from some CFR call-outs and routine training, the SES had been quiet. Membership currently stands at 21 with some new memberships pending.

8. *Subcommittees' reports*

a. Markets

CS reported that visitor numbers were down for the October market, probably because it was a long weekend. However stall-holders seemed unconcerned by the quiet day and retained their enthusiasm and commitment. The market is continually attracting new stall-holders and CS encouraged CFCA members to promote the markets at every opportunity.

Signs on Pialligo Road were again stolen (but after the markets). New locations closer to Queanbeyan will be trialled.

b. Ball

No committee member was available to report however AF noted that arrangements were in hand. Tickets expected to go on sale Saturday 25 October.

c. Mine Mural

JS attended the s355 Heritage Advisory Committee meeting on 22 October to present the details of the Mine Mural project. The objective was not only to update interested parties but also to indicate that the lack of an Interpretation Plan

for the Lake George Mine had proved an impediment to NSW Heritage Office funding in 2007 and to determine if Council (or the Committee) could provide any resources for developing such a plan. The Committee was favourably disposed to the project and was happy to provide advocacy at Council, however no resources were available to prepare an interpretation plan. JS will continue to source new funding and is awaiting advice on available funds from Community Association.

JS has responded to David Geelan's quote indicating that it is within the Association's expectations.

9. Palerang-wide Section 355 reports

a. Mines Rehabilitation Committee – no report

b. Palerang Heritage Advisory Committee

EE reported on the first HAC meeting since the Council elections. The two Council members on the Committee are Catherine Moore and Judith Turley. With the resignation of Margaret Royds there is a vacancy for another community member. This will be advertised shortly; interested persons should watch the local papers. Pip Giovanelli, the Heritage Advisor has also resigned. He will continue until a replacement is found.

Members of the public attended the meeting. This was the first time that interested community parties had come to a HAC meeting. They were residents of Bungendore and were there because the Council was changing the heritage streetscape and wished HAC to take some action. HAC is constrained by its terms of reference, extracts:

1. General

The purpose of the Palerang Heritage Advisory Committee is:

- to provide a co-ordinated body, representative of the community, NSW Heritage Council and Palerang Council, to give advice and make recommendations to Council on heritage conservation and management and development control plans pertaining to the whole Council area;
- to assist in the review of Council's current heritage conservation management initiatives and provide advice on future actions;
- to deal with heritage issues at a strategic level.

2. Membership

The Committee was created by Council on 28 June 2005 (Resolution No. 226/2005) to provide support, advice and recommendations to Council for consideration.

Committee membership shall comprise:

- the Mayor (ex officio)
- two Councillors
- the Manager of Strategic Planning or his nominee
- six community representatives
- Council's Heritage Advisor

5. Responsibilities

Each member shall represent their relevant appointment responsibilities, taking into account any legislative requirements in meeting the following objectives:

- (a) Assist Council to develop policies and strategies for heritage preservation, conservation and management;

- (b) Assist in identifying heritage items and implementing appropriate conservation management strategies;
- (c) Provide input from their representative fields to assist Council and the community in meeting desired aims;
- (d) Promote Council's resolutions relating to heritage conservation;
- (e) Provide advice and assistance to Council in relation to creating and reviewing planning policy documents such as development control plans.

This means the Committee can provide advice and strategies, but not decisions on individual Development Applications or engineering decisions.

JS gave a brief presentation on the Lake George Mine adit artistic interpretation and the reasons for the failure of the Heritage Council grant application. Subsequently one of the Committee members has responded with copies of and links to mine site interpretation plans. HAC is willing to provide the Council approval for the project if and when required.

c. Palerang Tourism Committee – no report

d. Palerang Cultural Development Committee

As PM has previously reported, this committee has taken on responsibility for assessing Australia Day Awards. The committee will require nominations from local regions. Some concerns have been raised but the Association will endeavour to support the new process. CS volunteered to help coordinate the Captains Flat event. PM will arrange suitable publicity in the CFT to attract nominations.

10. Local Section 355 reports

a. Hall

It was noted that the leaking roof of the hall had now been brought to the attention of Council by both the Hall Committee and the Community Association in separate cross-referenced communications. PC noted that Council may be sympathetic to capital works projects to assist Government in stimulating the economy. **PM will provide PC with a list of potential capital works projects.** JS reported some repairs to the front doors and to the wash room hand towel dispensers.

b. Wilkins Memorial Park

It was agreed that the remaining balance of the old Pool Committee bank account should now be administered by the s355 Wilkins Memorial Park Committee since they now had responsibility of the facilities attached to the park. This transfer needed to be transparent in the end of year accounts.

11. Reports on other projects and activities

a. Cemetery

EE reported that she has the signs and poles and access to the concrete required to erect them. Jason Platt will be asked to dig the holes. EE to organise the necessary working bee.

b. Website

No issues.

12. General business

- a. Australia Day – see 9d.
- b. Former Section 355 Pool Committee – see 10b.
- c. Auditor for 2007-8 and 2008-9.
The treasurer has contacted Mr Frank Judge (retired accountant) in relation to auditing the books for 2007/08 and 2008/09. The President moved this appointment be accepted (seconded Judy Cross). The committee agreed.
- d. AGM
The date for the AGM was set for 4 December 2008. It was proposed that a representative from the new defence facility “Headquarters Joint Operations Command Project” be asked to speak at the meeting.

13. Next Meetings

20 November 2008

AGM – 4 December 2008

An ordinary business meeting will be held on 11 December.

ACTION LIST

	WHAT	WHO
17 July 08	Compare services of the Commonwealth and Bendigo Banks and make recommendations	Peter Marshall (in progress)
17 Apr 08	Reconcile assets	Peter Marshall and Ed Whalan (in progress)
21 Aug 08	Christmas carols preparations (including feedback from groups about selected carols)	Anita King and s355 Wilkins Park Committee (in progress)
23 Oct 08	Advise if Paula is choir contact	Chris Sandow
19 June 08	Request Alan Rankin to investigate indoor sports equipment available	Alex Fry
21 Aug 08	Clean rainwater marks from Community Hall walls before the Ball.	Alex Fry
23 Oct 08	Enquire whether s355 Tourism Committee is going ahead.	Paul Cockram
21 Aug 08	Jason Platt to be requested to dig Cemetery post holes. Signs to be erected.	Liz Estbergs/ Anita King
23 Oct 08	Continue to source appropriate funding for mine adit interpretative display.	John Sandow
18 Sept 08	Wilkins Park s355 Committee minutes to be circulated to Association members	Peter Marshall
23 Oct 08	Arrange publicity for Australia Day nominations in CFT	Peter Marshall
23 Oct 08	Provide Paul Cockram with list of potential capital works projects for Captains Flat	Peter Marshall
23 Oct 08	Provide details of transfer station enquirer to Secretary who will respond re wheelie bins	Peter Marshall/ John Sandow