

CAPTAINS FLAT COMMUNITY ASSOCIATION

MEETING

7.00PM WEDNESDAY 16 SEPTEMBER 2009

MINUTES

1. Attendees and Apologies

Peter Marshall (Chair), John Sandow (Secretary), Judy Cross, Chris Sandow.

Apologies: Anita King, Paul Cockram, Katrina Gamble,

2. Minutes of previous meeting

Accepted (Chris Sandow; seconded Peter Marshall)

3. Business arising

Mtg REF	WHAT	WHO	PROGRESS
21 Aug 2008	Advise number and location of Cemetery post holes to be dug	Elizabeth Estbergs/Anita King	No report
15 Apr 2009	Consider alternate public liability insurance providers before December 2009	John Sandow	Ongoing
15 Apr 2009	JS to prompt Paul Cockram to advise re s355 Tourism Committee, and response to letter to Council re Community Garden.	Paul Cockram	Prompted - no report to date.
17 Jun 2009	Seek "extreme short throw" solution for hall projector and proceed with purchase based on results.	John Sandow	See report below (General Business)
12 Aug 2009	Forward STARTS stage show information to EE, AF and AK	Peter Marshall	Done
12 Aug 2009	Circulate treasurers report for March 2009 – August 2009 prior to next meeting	Peter Marshall	Report tabled
12 Aug 2009	Make recommendations re frequency of financial reporting to next meeting	Peter Marshall	Dependent on resolving software and appointment of treasurer for 2010
12 Aug 2009	Determine need for rep on Palerang Cultural Development Committee following review	Peter Marshall	Review outcomes unknown
12 Aug 2009	Circulate Burra info re digital repeater grant request	John Sandow	Done

4. Correspondence

In: Palerang Council meeting minutes
Music in Communities Awards information
Bendigo Bank Community Achiever Award information (**JS to circulate link**)

Out: Email traffic re unveiling of Kings Highway to Discovery information sign

5. *President's report*

PM noted that Paul Cockram had officiated at the unveiling of the Kings Highway to Discovery sign and that the event had received good coverage in the Bungendore Mirror. Peter thanked those who ensured the smooth running of the event. He also noted that the works around the Country Energy sub station had significantly "industrialised" the area. It was hoped that time would soften the harsh appearance.

6. *Treasurer's report*

PM is currently acting as Treasurer. He tabled a report which was accepted (moved; PM, seconded; Chris Sandow)

A request had been received from the Ball Committee for a float of \$500. This was approved.

7. *Community organisations' reports*

a. Captains Flat Rural Fire Brigade

There was no formal report however in relation to the monthly Sunday testing of the fire siren it was noted that this was now back in hand. **Action: PM to recommend test be performed at 9am to avoid a clash with training and to announce new time in CFT.**

b. SES – no report

8. *Subcommittees' reports*

a. Markets

CS reported that entrants in the Big Bake Off had been down on last year however the new junior "decorative" category had been particularly well subscribed. On behalf of herself and Judy Cross, Chris thanked all those who had assisted in making the event a success.

Market attendance had remained high in September and it was hoped the quilt display in October and the environmental theme in November would draw good crowds.

PM commended the organisers of the Bake Off.

b. Ball

Minutes of the latest Ball Committee meeting were tabled. Note request for cash float (at Treasurer's Report).

c. Mines Rehabilitation – no activity recorded

9. *Palerang-wide Section 355 reports*

a. Palerang Heritage Committee – no report

b. Palerang Tourism Committee – not known to exist

c. Palerang Cultural Development Committee – CF currently has no representative

10. Local Section 355 reports

a. Community Hall

CS reported that Traditional Building Maintenance had commenced work on the roof repairs and interior painting of the hall. The maintenance audit report had been submitted to Council. The hall would be out of bounds for the duration of September however work had been suspended to allow the markets to proceed.

b. Wilkins Memorial Park

Minutes of the last meeting were yet to be circulated. PM expressed concern regarding the Defence Force booking of the Park which had apparently been made with Council but which had not been discussed with the s355 Committee. Lack of consultation risked the possibility of conflicting usage.

11. Reports on other projects and activities

a. Cemetery – no report

b. Website

The site is currently being updated, (including removal of obsolete links.) Diary is still not current. The domain name is now administered by the same company that owns the site. The name costs \$50 for 2 years.

c. Mine mural – no report

d. Hall projector

JS reported that ABI appeared unable to suggest an appropriate projector to achieve “extreme short throw”. He was now dealing with another supplier. Note that a projector that could deliver a 300 inch picture from 6-7m away would be satisfactory as it could be mounted either directly in front of the stage or on a short bracket extending out from the centre of the proscenium. PM suggested involving Rick Brown in the deliberations.

12. General business

a. AGM Planning

JS indicated that the constitution requires that the AGM should be held in November. He expressed concern that there was now insufficient interest in the Association for there to be an adequate number of nominees for office bearers at the AGM. The meeting discussed alternate models for the Association’s operations that might alleviate the obvious difficulty of finding people with sufficient time to contribute. It was agreed that the October meeting would be turned over to a discussion of the way ahead for the Association. **Action: JS to circulate a discussion paper prior to the next meeting.** It was agreed that a short normal meeting and the AGM should be held consecutively on 18 November.

b. Community works

JS indicated that there were a number of tourist features around the village that were now in need of maintenance. Discussion about how this work might be done naturally fed into the ideas about the future activities and structure of the Community Association. This should form part of the discussion in October.

13. Next Meeting

To be held 7pm on 14 October. Pizzas will be provided and the meeting will focus on the way forward for the Association.

ACTION LIST

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21 Aug 2008	Advise number and location of cemetery post holes to be dug	Elizabeth Estbergs/Anita King
15 Apr 2009	Consider alternate public liability insurance providers before December 2009	John Sandow
15 Apr 2009	Seek progress re s355 Tourism Committee, and response to letter re Community Garden.	John Sandow/Paul Cockram
17 Jun 2009	Proceed with hall projector acquisition	John Sandow
12 Aug 2009	STARTS stage shows – progress?	Elizabeth/Alex/Anita
12 Aug 2009	Recommend frequency of financial reporting (in conjunction with discussion of CFCA future)	Peter Marshall
12 Aug 2009	Determine need for rep on Palerang Cultural Development Committee following review	Peter Marshall
19 Sep 2009	Circulate link to Bendigo Bank Community Achiever Award	John Sandow
19 Sep 2009	Recommend fire siren test to occur at 9am first Sunday of each month and publicise	Peter Marshall
19 Sep 2009	Circulate discussion paper for CFCA future	John Sandow