

CAPTAINS FLAT COMMUNITY ASSOCIATION

MEETING

7.00pm WEDNESDAY, 17 JUNE 2009

MINUTES

1. *Attendees and Apologies*

Peter Marshall (Chair), John Sandow (Secretary), Chris Sandow

Apologies: Judy Cross, Paul Cockram, Melissa Pollard, Sandy Pollard

2. *Minutes of previous 2 meetings*

The minutes of the April meeting were accepted [Chris Sandow; seconded Peter Marshall]
The minutes of the May meeting (an information meeting only) were noted.

3. *Business arising* (From the April Action List)

Mtg REF	WHAT	WHO	PROGRESS
21 Aug 2008	Jason Platt to be requested to dig Cemetery post holes.	Anita King	No report
21 Jan 2009	Send letters of thanks to Jason Platt for work on the tennis court	Wilkins Park Committee	JS acknowledged contributions in the CFCA article in the CF Telegraph
21 Feb 2009	Obtain final report from 2008 Ball Committee	John Sandow	Report received
18 Mar 2009	Identify items of interest during Association meetings -publish via CFT	Alex Fry/ John Sandow	JS had published note on CFCA activities in CFT
15 Apr 2009	Continue to seek resolution to public liability insurance issues	John Sandow	No further progress
15 Apr 2009	Check with Paul Cockram re s355 Tourism Committee, response to letter to Council re Community Garden and removal of rubbish bin from the lookout.	John Sandow	Request sent to Paul on 20 May
15 Apr 2009	Request loan projector from ABI	John Sandow	See General Business
15 Apr 2009	Request Council urgently replace incorrectly coloured rubbish bins	Peter Marshall	Done
15 Apr 2009	Approach potential candidate for treasurer position	Chris Sandow	Treasurer still to be appointed
15 Apr 2009	Request EW complete financial statements to end March	Peter Marshall	Statements received
15 Apr 2009	Advise Council of CFCA cover for local Anzac Day ceremony.	Peter Marshall	Done

Business arising from the May Action List

Mtg REF	WHAT	WHO	PROGRESS
20 May 2009	Circulate the draft of the KHTD information panel to Committee members and organise a discussion and decision regarding its placement.	John Sandow	Done
20 May 2009	Place an article in CFT to advise local residents of some recent Community Association activities and including information on the Kings Highway to Discovery project, the website and the new signage.	John Sandow	Done

4. Correspondence

In: Bank statement
Request from SES for \$100 to support production of Emergency Planning Information cards.
This request was considered and **approved** with an additional \$20 to pay for delivery to local residents. **Action: CS to send cheque**
Qbn City Council – Aged and Disability Services Newsletter
Qbn City Council – Invitation to Child-Safe Information Session
STARTS – Information about travelling stage shows.
Action: Peter Marshall to seek interest from Ed Whalan and Brenda Carter regarding the staging of these productions

Out: Nil

5. President's report

Peter Marshall noted that in the Council's draft management plan the shortening of the tip hours (to exclude Mondays) was mooted. Email correspondence with Council had not elicited any replies at this point. PM is concerned that some residents will find it difficult to get to the tip during the weekend. A compromise half day on Monday may be a solution.

6. Treasurer's report

There was no report. PM noted that the Ball profit needed to be itemised as a liability as ball profit is earmarked for donation to selected projects. The laptop arising from the Volunteer Grants Program has been purchased by PM who will now activate the appropriate software to produce ongoing treasurer's reports under EW's tuition. **Action: JS to resolve laptop functionality problem.**

7. Community organisations' reports

- a. Captains Flat Rural Fire Brigade – No report
- b. SES – No report

8. Subcommittees' reports

a. Markets

CS reported that the June markets had been another great success with around 200 patrons counted. Two stall holders have indicated they will not be able to continue however new stall holders are continuing to come on board. CS especially wished to thank the RFB for a well run BBQ and for having the new fire truck on display.

b. Ball – No report

Action: Secretary to contact Committee regarding progress

9. Palerang-wide Section 355 reports

a. Mines Rehabilitation Committee – No report

b. Palerang Heritage Committee – No report

c. Palerang Tourism Committee – No report

d. Palerang Cultural Development Committee

Currently CFCA has no representative on this Committee.

10. Local Section 355 reports

a. Community Hall

Six people had attended a working bee on 13 June to assist in preparing the hall for the School 125th Anniversary Dinner Dance on 27 June. A damaged table is still to be repaired and Council is still to do the audit of hall maintenance.

b. Wilkins Memorial Park

The WMP Committee had expressed thanks to Alex Fry for organising the Rugby Union match. Also thanks to Andrew Clive for much spraying and pruning in areas of the park that required attention. Anita King is the minutes secretary for this committee.

11. Reports on other projects and activities

a. Cemetery – no report

b. Website – updates to meeting minutes required. The domain name renewal is due and will cost \$25 for 2 years.

c. Mine mural – no report

12. General business

a. Community Hall projection equipment

JS reported that since the deliberations of April, a further option for mounting a projector had come to his attention. An extreme short throw projector may be able to operate from the front of the stage, avoiding the need to have a platform in the auditorium or a mounting bracket on the ceiling. He would investigate this option. In summary the preferred specifications are therefore:

Factor	Choice	Preference
Cost	~\$2,000 - \$6,000	<\$2,500
Technology	DLP or LCD	DLP is more “filmic”. LCD suits brighter rooms.
Picture size	Variable	Up to 7.6m (300”) wide (by up to 3.35m (132”))

Length of throw	Short, medium, long	Short might allow projection from the stage?
Brightness (lumens)	Say 2000 to 6000	Range of 4-5000 OK.
Resolution	VGA, SVGA, XGA, WXGA	SVGA may suffice – more may be overkill?
Screen ratio	4:3 or widescreen	4:3 appears to provide best versatility allowing projection of all formats.
Contrast	Higher the better	>3000 is good
Requires laptop	Yes or no	No

Action: JS to continue to pursue a demonstration projector.

13. Next Meeting

PM expressed disappointment that recent CFCA meetings had been poorly attended and suggested that the Association required an injection of enthusiasm. JS suggested a recess in July with the next meeting to be held 19th August 2009.

ACTION LIST

Mtg REF	WHAT	WHO
21 Aug 2008	Jason Platt to be requested to dig Cemetery post holes.	Anita King
15 Apr 2009	Continue to seek resolution to public liability insurance issues	John Sandow
15 Apr 2009	Paul Cockram to advise re s355 Tourism Committee, and response to letter to Council re Community Garden.	Paul Cockram
17 Jun 2009	Request loan projector from ABI and investigate “extreme short throw” option	John Sandow
15 Apr 2009	Approach potential candidate for treasurer position	Chris Sandow
17 Jun 2009	Send cheque for \$120 to SES for Emergency Cards	Chris Sandow
17 Jun 2009	Follow up production of STARTS stage shows	Peter Marshall
17 Jun 2009	Contact Ball Committee	John Sandow
17 Jun 2009	Resolve laptop functionality	John Sandow