

# CAPTAINS FLAT COMMUNITY ASSOCIATION

## MEETING

7.00PM THURSDAY 19<sup>th</sup> JUNE 2008

## MINUTES

### *1. Attendees and Apologies*

Peter Marshall (Chair) John Sandow (Secretary) Judy Cross, Chris Sandow, Alex Fry, Jan Booth, Anita King.

Apologies: Christine Kennedy, Elizabeth Estbergs, Sandy Pollard, Melissa Pollard, Maggie Shanahan, Catherine Moore, Anne Fry.

### *2. Minutes of previous meeting*

Accepted with minor corrections. (Moved: Alex Fry; seconded: Chris Sandow)

### *3. Business arising*

*[From the ACTION table]*

- a. Term deposit – carried forward.
- b. Reconcile assets – carried forward. Ex and current treasurers (PM, JB and EW) need to get together to do this. **PM to coordinate.**
- c. Letter to Council re community garden – in progress.
- d. Kerr's Creek report – KS not available – carried forward.
- e. Stall holder requirements – with regard to the selling of pizzas at the markets, Kylie Nicholas had reported that a hawker's licence included a requirement not to sell food within 180 metres of a shop. The meeting was left with a number of unanswered questions such as: Is a mobile pizza seller at a regularly advertised market a "hawker"? Does the shop have to be a food shop? Does it have to be open? What about cold food or food that is not "ready to eat"? etc, etc. The meeting agreed that it was not the Association's responsibility to determine the answers to these questions and that in future, potential food vendors wishing to attend the market would be advised that they may need to investigate the need for a hawker's licence and that the market was across the road from a café.
- f. Mine mural – covered under sub-committee report.
- g. Palerang heritage items list – carried forward.
- h. Christmas pageant committee – carried forward.
- i. Rugby League match – in progress. AF reported that the match would take place on 2 August on the Colin Winchester Oval between the Harman "Seadogs" and the Bungendore "Tigers". A representative from the league had inspected the oval and would cover liability under Harman home game arrangements. Alex sought confirmation from the meeting whether the game should be run under the auspices of the CFCA or the Wilkins Park s.355 Committee. It was agreed that the Association should be the sponsor. It was noted that the s.355 committee had the power to set the hire fees for the Wilkins Park facilities and that it was likely the fee would be waived for the event as a gesture of good will. The meeting agreed. AF wishes to contact

former CF rugby players; ‘Snowy’ Marmont was suggested to be a good contact.

Catering will be sponsored by CFCA; a catering sub-committee of PM and JC to coordinate. CF RFB and pre-school to switch current BBQ roster; RFB to do the rugby match and pre-school to do the markets. SES to organise hot and cold drinks.

AF will approach local rugby overseers, the Canberra Raiders, to request a suitable prize (eg signed ball). AF presented two potential trophies, a cup of local historic interest and a miner’s helmet. The meeting agreed that the helmet was the more quirky and instantly recognizable trophy.

Crowd barriers around the oval were discussed but no immediate solution was evident. AF may attend a Bungendore rugby match to get a feel for additional useful tips for organising the day. It was suggested that publicity about the event should make it clear that alcohol would not be for sale at the match.

It was agreed that the invitation to the Harman and Bungendore teams should be made formal; **AF will draft letters for the Secretary to send.**

*[Other business arising]*

Secretary sought clarification of some details to be included in the STARTS application form. It was agreed that CFCA nominated delegates to STARTS would be the Palerang s.355 Heritage Committee and Cultural Development Committee delegates. **Form to be submitted by secretary when complete.**

#### **4. Correspondence**

**In:** Bank statement  
BOC Invoice (Oxygen for *OxyViva*)  
Hall hire invoice (markets)  
Cheque (\$45) sale of CF books (Leslie McIntyre)

**Out:** Invitation to Jerangle CWA to supply judges for the “Big Bake Off”

#### **5. President’s report**

PM reported that he had received advice from Steve Whan’s office that discretionary funding of \$2000 could be made available to the CF Pre-school to install a water tank. There was also up to \$10,000 accessible for approved works. PM had put a proposal including new lighting for the tennis courts and resurfacing for the basketball and tennis courts. There is no indication as to whether or when these works might be approved.

#### **6. Treasurer’s report**

AF queried the omission of the Plaza Theatre Café takings from the report. The President and Vice President advised that these takings are accounted separately as they are not CFCA funds. They are used for minor expenses relating to the community hall and the markets.

The report as tabled was accepted. (Moved: Peter Marshall; Seconded: Chris Sandow)

## **7. Community organisations' reports**

- a. Captains Flat Rural Fire Brigade – No report
- b. SES – No report

## **8. Subcommittees' reports**

- a. Markets  
Chris Sandow reported that the June market had been very successful with a good range of stall holders and an excellent crowd. It was likely that “Butcher Lindbeck’s” plug on the ABC had contributed to the busy day. Plans are well in train for the Big Bake Off at the August market.
- b. Ball  
Jan Booth noted that a number of traditional committee members are either taking a break this year or are not in good health. As a result arrangements are lagging. In particular there is no band booked, which threatens the viability of the event. **Anita King agreed to investigate potential bands.**
- c. Mine Mural  
JS indicated that a likely builder to quote on the construction was based in Bungendore, and sought information regarding other local contractors that might be approached. “David” of Southern Country Renovations was suggested. **JS to pursue.** It was established that the original walkways and railings were constructed by “work for the dole” employees and that this resource was no longer available.

## **9. Palerang-wide Section 355 reports**

- a. Mines Rehabilitation Committee – No report
- b. Palerang Heritage Committee – No report
- c. Palerang Tourism Committee – No report
- d. Palerang Cultural Development Committee  
PM reported that these meetings were now bi-monthly. He was unable to attend the last meeting and minutes were not yet available. There had been a move to bring forward nomination of Australia Day awards to allow more preparation time. There was also a suggestion that the Palerang Cultural Development Committee (PCDC) should be involved in assessing the awards. The meeting disagreed with this latter suggestion but agreed with the earlier timing and with a suggestion by PM that the geographical reach of the nominations could be broadened.

## **10. Local Section 355 reports**

- a. Hall  
The roof leaks worse than ever and is now causing fairly rapid deterioration of walls, floor and ceiling. The secretary noted that water on the tiled floor after rain was a safety hazard.

- b. Wilkins Memorial Park  
 Noted that the next meeting of this committee was scheduled for the following evening. There was no Council representative at the previous meeting. (5:30pm on Friday is an inconvenient time). Repair to the North fence is on the agenda along with discussion of the upcoming rugby match. One of the trees that was replanted following the Queanbeyan Whites hire of the oval last year has been ripped out of the ground. Anita King indicated that the committee needed a small amount of cash with which to open a bank account. The meeting agreed to extend a \$50 float for this purpose (Moved: Chris Sandow; seconded: Peter Marshall).

**11. Reports on other projects and activities**

- a. Cemetery – No report
- b. Website  
 PM noted that the site is generally up to date but there are few entries in the calendar. **JC to send dates to PM.**

**12. General business**

- a. History week – No action
- b. Alex Fry reported that some indoor sporting gear had been donated to Council following closure of a business. **He would ask Alan Rankin to investigate what was available** in case any of it could be used in the hall.
- c. Anita King is organising another disco for Captains Flat kids. She asked whether CFCA would be prepared to donate the hall hire fee. The meeting agreed to sponsor the event by covering the cost of hall hire so long as the Association was acknowledged in all relevant publicity.

**13. Next Meeting**

Thursday 17<sup>th</sup> July 2008

**ACTION LIST**

WHAT	WHO
Set up term deposit with C'wealth Bank (carried forward)	Ed Whalan
Reconcile assets (carried forward)	Peter Marshall and Éd Whalan
Write to Council re Community garden (in progress)	Peter Marshall
Report on Council discussions re Kerr's Creek (carried forward)	Kim Salton
Quote for mine mural framework (in progress)	John Sandow
Seek public listing of Palerang heritage items (carried forward)	Elizabeth Estbergs
Seek sub committee members for Christmas pageant (carried forward)	Claudia Koelndorfer
Draft letters of invitation to Rugby League teams for 2 August. Secretary to send.	Alex Fry/ John Sandow
Submit completed STARTS membership form	John Sandow

Determine if War Memorial power point can be made active (carried forward)	John Sandow
Investigate potential bands for annual ball	Anita King
Provide SES diary dates to PM	Judy Cross
Request Alan Rankin to investigate indoor sports equipment available	Alex Fry