

CAPTAINS FLAT COMMUNITY ASSOCIATION

MEETING

7.00PM THURSDAY 15th MAY 2008

MINUTES - DRAFT

1. Attendees and Apologies

Peter Marshall (Chair) John Sandow (Secretary) Judy Cross, Alex Fry, Elizabeth Estbergs, Christine Kennedy, Chris Sandow, Anita King, Kylie Nicholas, Claudia Koelndorfer

Apologies: Kim Salton, Maggie Shanahan, Catherine Moore, Anne Fry, Ed Whalan

2. Minutes of previous meeting

Accepted with minor corrections. [Moved CS; Seconded EE]

3. Business arising

- a. State Government enquiry on local water and sewerage utilities. President had forwarded his response but was unable to attend the public hearing in Cooma.
- b. Membership of STARTS. Secretary made further contact with Judy C and with STARTS. Application form would be emailed to Secretary.
- c. TV reception. Noted in passing that TV reception was now OK again.
- d. Junior Rugby League. Covered in 'Other business'.
- e. Assets reconciliation. Treasurer was unavailable for the meeting – deferred.
- f. Term Deposit. The President indicated that equivalent rates were available from the Bendigo and Commonwealth Banks. The meeting agreed that the Commonwealth Bank term deposit at 8.2% for 6 months should be pursued. **Action : Treasurer to complete.**
- g. Community garden. Letter to Council not yet sent. **Action: President to pursue.**
- h. Kerr's Creek. Secretary had contacted Kim Salton (SES) who was in discussion with Council. Alex Fry indicated that he had written previously to Council on the matter following the flooding that occurred prior to Christmas. The issues surrounding mixed responsibility for maintaining the creek environment were reiterated in discussion. Council regard the land as not under their control. Suggested the creek, as a catchment, might come under Commonwealth jurisdiction. It was agreed that the Association would await the outcome of the SES negotiations with Council before a strategy should be proposed. **Action: Expect follow up from KS at June meeting.**

4. Correspondence

- In:** Bank statement.
Response from Gordon Cunningham to President's letter re pool issues (tabled).
Receipt from CF Public School acknowledging receipt of the donation of \$2000 from Annual Ball proceeds.
- Out:** To Council commending efforts of pool attendants Bernie Foy and Judy Gribble. (The Secretary had not been able to locate an address for Judy Gribble in order to send the cc).

5. President's report

The President had met with Dr Marjorie Cross regarding the possibility of extending GP consultation hours in CF to include Saturdays. Members commented on whether they would make use of greater access to medical treatment in the village. Those with regular GPs doubted they would visit a CF GP other than in emergency circumstances and those without a regular GP were unlikely to make a visit to a CF GP. The President intends to seek additional views around the village.

6. Treasurer's report

The treasurer intends presenting the Associations financial affairs in more detail at an upcoming meeting. The report was accepted as tabled. (Moved: AK; Seconded: PM)

7. Community organisations' reports

a. Captains Flat Rural Fire Brigade (Christine Kennedy)

The AGM was held on 26 April and there were no changes to office bearers.

President:	David Yarra
Vice President:	Tim Matthews
Secretary:	Christine Kennedy
Treasurer:	Ed Whalan
Captain:	Vern Uncles
Snr Deputy Captain:	Chris Quinn
Deputy Captains:	Peter Marshall Chrissie Uncles John Cameron

Training – Members continue to upgrade qualifications.

New members – 3 of who one is already qualified.

The Brigade has had discussions with the Zone Manager who has requested a letter outlining renovation needs for the shed.

b. SES – No report

8. Subcommittees' reports

- a. Markets (Chris Sandow)
Fine weather helped to attract market goers to the Mothers Day May Market and food stalls in particular did a brisk trade.

There were three new stallholders present which is encouraging; it is unlikely we would be attracting new sellers if they did not hear by word of mouth that the market was worth attending. New stallholders are vital to retain the interest of our regular customers so it is important that we continue to seek new traders. Any ideas about how we might attract more produce stalls would be particularly valuable.

On 2 August we are planning to have a "Bake off" at the markets. It will be promoted as a fun activity open to all ages of entrants. We will require people to register their participation (on a form) as it will only be held if there is enough interest.

We still need more customers so if you are able to spread the word through your workplace or other networks, please do so. There is a brochure available.

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Themes for the next markets were canvassed including "Christmas in July" or something relating to the Queen's Birthday in June. Judy Cross reported on some of her advertising activities and a suggestion was made that the "Palerang Pulse" may be a good vehicle, through Debby Ferguson.

The president noted that there had been some objections raised to the presence of the mobile pizza oven at the May market. Concerns related to:

(i) The wisdom of allowing a popular food stall to reduce the sales of the Plaza Theatre Café, whose proceeds are directed to the Association, and the Sausage Sizzle whose proceeds go to the SES, RFB or Jingerra Preschool.

(ii) The legal requirements for a casual food stall operating in proximity to established food outlets.

In relation to the first issue, counter arguments were raised including:

- The Markets will only be successful if they continue to attract stallholders that appeal to a broad range of people.
- Pizzas are a popular food item (with appeal particularly for children) and although some minor incursion into Café or BBQ sales might be expected, the target audience is different.
- The RFB regards the BBQ as a way to maintain a profile in the village rather than as a money raising exercise; therefore any minor reduction in sales is of no consequence by comparison with the value of having a diverse array of foods on offer to market-goers.
- The Plaza Theatre Café operates to provide both stallholders and market-goers with refreshments and by so doing, to make the markets generally more attractive. While the proceeds of the café are a valuable (and valued) contribution to the overall Market profitability, and the community spirit of the operators (who retain only their costs from the proceeds) is unquestioned, the addition of other food outlets to the Market can only add value and appeal, with flow-on benefits to other businesses in the village.
- It will be difficult to determine what food outlets are welcome at the Market and which are not. Approaches have been made in the past by doughnut sellers, coffee sellers, etc. On what basis does the Association wish to allow or disallow these vendors? If it is the

popularity of the food item, then disallowing the most appealing would seem to be counter-productive.

In discussion, proponents for restricting access to certain food vendors recognised that a variety of fare made the Markets more viable, but remained concerned that the Association could lose significant income by adopting an “all welcome” policy. No actual loss of income from the Café or the BBQ was noted from the May market, however the Café did have “food left over”.

In relation to the second issue, no definitive advice was available regarding the legislative requirements of “a hawker’s licence”. It was noted that the mobile pizza stall did not operate at a time when the Bowling Club pizzas were on sale, and that the Outsider Café was closed to the public on the day in question. It was also noted in passing that Steven and Carola do not intend to continue with the pizza business out of the Bowling Club. This was regarded as an unfortunate loss to the village and members were encouraged to think of ways to retain the service.

Action: Kylie Nicholas to investigate the terms of any license under which mobile pizza (or other) food vendors could operate at the Captains Flat Country Market and report back.

In the meantime, Chris Sandow sought guidance from the meeting regarding how to respond to enquiries from food vendors for future markets. The meeting agreed that sellers of hot food should be advised that they could not operate at the CFCM at this time. The secretary abstained from this decision citing concerns regarding the anti-competitive nature of this stance. Anita King also disagreed with the decision.

- b. Ball – No report.
- c. Mine Mural (John Sandow)

There are three steps now needing to be made to progress the mural. First the reconciliation of the Associations assets (as described in the April minutes), secondly the membership of STARTS by which access could be gained to the STARTS extensive database of potential funding sources, and thirdly, the need to get a quote for the erection of the framework on which to mount the screen printed panels. **Action: Secretary to pursue the quote.**

9. Palerang-wide Section 355 reports

Elizabeth Estbergs provided the following description of Section 355 Committees for general information:

“Section 355 Committees are Committees of Council and formed under section 355 (b) of the Local Government Act (NSW) 1993 to assist Council in performing its duties. Palerang Council has some general committees that cover the whole of the local government area: Cultural Development Committee, Heritage Advisory Committee, Tourism Advisory Committee. It also has some quite local ones, such as the Wilkins Memorial Park Committee.

LOCAL GOVERNMENT ACT 1993 - SECT 355

How does a council exercise its functions?

355 How does a council exercise its functions?

A function of a council may, subject to this Chapter, be exercised:

(a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or

(b) by a committee of the council, or

(c) partly or jointly by the council and another person or persons, or

(d) jointly by the council and another council or councils (including by means of a Voluntary Regional Organisation of Councils of which the councils concerned are members), or

(e) by a delegate of the council (which may, for example, be a Voluntary Regional Organisation of Councils of which the council is a member).

a. Mines Rehabilitation Committee

No report (although it was noted that following the significant works for 07/08 it was likely there would now be a lull in activity until the next financial year).

b. Palerang Heritage Advisory Committee (Elizabeth Estbergs)

The next project of this Committee is to list significant trees. The exact criteria have not been determined, but is expected to include historical, cultural or environmental value, rarity, size, growth form, age or species both native and exotic trees situated on private and public property. You may nominate a tree on your own property. The register is a just a list and has no legal impact. Anyone wishing to nominate a tree, please list location and name (popular or scientific) and send it to Elizabeth Estbergs, PO Box 16, Captains Flat or leave a message on #229.

The president queried whether there was a public listing of heritage items for Palerang. **Action: EE to investigate and report back.**

c. Palerang Tourism Committee – Has not met.

d. Palerang Cultural Development Committee (Peter Marshall)

Minutes of this meeting will appear on the Palerang Council website.

10. Local Section 355 reports

a. Hall (Chris Sandow)

The Tuggeranong Sea Scouts have booked the hall for the weekend of 31 May – 1 June.

b. Wilkins Memorial Park (Elizabeth Estbergs)

On 9 November 2007 Palerang Council appointed the following people to the Wilkins Memorial Park section 355 Committee:

Cr Moore

Cr Gardiner

General Manager or his delegate

Peter Marshall (Captains Flat Community Association)

Anita King (Captains Flat Community Association)
Alan Rankin (Captains Flat RSL)
David Love (Captains Flat RSL)
vacant – one community representative (must be involved in local sport) subsequently Alex Fry has applied for this position
Elizabeth Estbergs (Captains Flat)

The Council approved the following delegations to those members:

1. manage the use of the area identified as Lot 166, DP754866, incorporating Wilkins Memorial Park, Molonglo Park and Winchester Oval (Captains Flat) by sporting and other groups;
2. undertake any maintenance and improvement works required on the grounds subject to Council's prior approval;
3. set fees for the hire of the grounds;
4. engage in fundraising activities to collect monies for the care, control and management of the grounds;
5. be responsible for the care, control and management of the War Memorial located in the grounds;
6. conduct Anzac Day and Remembrance Day commemorations in Captains Flat
7. approve the use of the ground for any of the following:
 - (a) construction of a temporary enclosure for the purpose of entertainment
 - (b) hold a carnival, sporting event or public gathering for community purposes.

The Committee had its inaugural meeting on Wednesday 23 April. An election was held at which Elizabeth was elected Chair, Anita, Treasurer/Bookings and Peter Secretary. Discussion centred on the roles of Council and the Committee in such things as maintenance, banking and fundraising. This means that control of booking the oval, cricket pitch; camping etc is now in local hands. The preparations for Anzac Day were complete. It was decided that pruning of the photinias so the cenotaph and the catafalque are visible to the audience would be undertaken between Anzac and Remembrance Day. The next meeting is on 21 May 2008. Any comments, queries or requests for the agenda to Peter communityassociation@captainsflat.org. Postal address for bookings: Wilkins Memorial Park s355 Committee, PO Box 16, Captains Flat, NSW, 2623; phone contact Anita King on 0423 203 041.

11. Reports on other projects and activities

- a. Cemetery (Elizabeth Estbergs)
A bonfire had been illegally lit in the cemetery. Peter Spence (CF Police) had attended on the afternoon of 15 May. There has been no further action with regard to signage.
- b. Website (Peter Marshall)
Up to date

12. General business

- a. Christmas Carols.
Claudia reported that she had received support from Peter Cox (School Principal) and Nicole (Preschool teacher) for the concept of involving children in the nativity play. Carols could be part of the play. A sub committee should be formed by July to organise. **Action: Claudia to advertise for interested**

sub committee participants.

- b. Big Bake-off.
Judy reported that the CWA in Jerangle had expressed interest in supplying judges for the bake-off to be held at the August markets. There will be three age categories and three baking categories. Advertising for the event and application forms will be available at the next 2 markets.
- c. Junior Rugby League.
Alex has tried unsuccessfully to pin down the Harman secretary to a date for the CF match. Members confirmed that 2 August would suit very well, coinciding with the Market. **Action: Alex to progress with this proposed date.**
- d. Wilkins Memorial Park and BMX track works
Kylie Nicholas reported that the response from 5CR Unit to the proposed works at Captains Flat had been received. Regrettably budget cuts to the unit meant that no work could proceed at this time.
- e. Anzac Day
The meeting noted the very successful Anzac Day march. Alex Fry's efforts in standing in for the usual PA system operators was acknowledged. The bugler, Elizabeth Cranfield, was also highly commended for her outstanding playing.

It has been claimed that the power point on the pole that could be used for the PA does actually work, but is switched with the street light circuit. (That is it only functions when the street lights are on). **Action: Secretary to write to Mark Horan (Palerang councillor) to ask if this is so and if the circuit can be made continuously active.**
- f. Captains Flat Road
Peter Marshall noted that he had been contacted by a resident who was concerned about overhanging limbs on the south end of the Captains Flat Road. Peter advised that he intended taking the matter up with Council. He also advised that the Palerang draft management plan and budget are now on the council website.

13. Next Meeting

Thursday 19 June 2008

ACTION LIST

WHAT	WHO
Set up term deposit with C'wealth Bank	Ed Whalan
Reconcile assets (carried forward)	Ed Whalan
Write to Council re Community garden (carried forward)	Peter Marshall
Report on Council discussions re Kerr's Creek	Kim Salton

Report on itinerant food stall holder requirements in relation to markets before next meeting	Kylie Nicholas
Quote for mine mural framework	John Sandow
Seek public listing of Palerang heritage items	Elizabeth Estbergs
Seek sub committee members for Christmas pageant	Claudia Koelndorfer
Progress Rugby League match for 2 August	Alex Fry
Determine if War Memorial power point can be made active	John Sandow