

CAPTAINS FLAT COMMUNITY ASSOCIATION

MEETING

7.00PM WEDNESDAY 21st FEBRUARY 2009

MINUTES

1. Attendees and Apologies

Peter Marshall (Chair) John Sandow (Secretary), Judy Cross, Bernie Foy (part), Katrina Gamble, Kerrie Johnston, Anita King, Chris Sandow

Apologies: Elizabeth Estbergs, Alex Fry, Ed Whalan

2. Minutes of previous meeting

Accepted with minor correction [Chris Sandow; seconded, Peter Marshall]

3. Business arising

a. Community garden

Bernie Foy reported on his activities to develop a community garden in Captains Flat. Letters to Palerang Council and to Steve Whan had not received replies however, local police officer Peter Spence, has received a ministerial request (via Steve Whan) seeking clarification of potential impact of community use of the land adjoining the police station. If the outcome of this process is satisfactory, Bernie intends going back to Palerang Council with the proposal to use the land under (say) a lease arrangement.

Funding from the 2008 Annual Ball would go toward set up costs – Bernie has also approached Bunnings and some nursery businesses as potential sponsors. Steve Whan will also be approached.

Given the go-ahead, a selection of interested people could be encouraged to act as a committee (with a link to CFCA) to oversee establishment and running. Bernie has drafted a Charter and Policy Document which he tabled.

The Committee thanked Bernie for his efforts to date.

b. From the January action list

Mtg REF	WHAT	WHO	PROGRESS
21 Aug 2008	Jason Platt to be requested to dig Cemetery post holes.	Anita King	Ongoing
18 Sept 2008	Circulate Wilkins Park s355 Committee minutes to Association members	Peter Marshall	Meeting held last month, minutes will be circulated
23 Oct 2008	Enquire whether s355 Tourism Committee is going ahead.	Paul Cockram	Paul unavailable for comment
23 Oct 2008	Continue to source appropriate funding for mine adit interpretative display.	John Sandow	No new funding opportunities to report

18 Dec 2008	Copy of original letter re Eagle Phone to CS	Peter Marshall	Not available – CS to draft from scratch
21 Jan 2009	Follow up Hall roof repair report with Council. Does \$40K or \$50K cover the costs?	Hall s355 Committee	Hall roof quote is \$99,000. There is concern in hall committee that this is a large amount to spend that may threaten future investment. Council to be asked for additional quotes.
21 Jan 2009	Submit ideas and priorities for Community Hall funding projects to Jan Booth or Chris Sandow by 20 February	All	Some ideas to hand.
21 Jan 2009	Clean Up Australia. Place note in CFT encouraging local residents to make an effort in their own patch	John Sandow	To be done closer to date
21 Jan 2009	Investigate potential projection equipment for hall	John Sandow	*See report (a) at foot of table.
21 Jan 2009	Check whether constitution allows four signatories for cheques	Peter Marshall	Ongoing
21 Jan 2009	Obtain final report from 2008 Ball Committee	John Sandow	Final report not yet available – expected for next CFCA meeting
21 Jan 2009	Identify items of interest during Association meetings and circulate via a hand-out at the Markets	Alex Fry/ John Sandow	Ongoing
21 Jan 2009	Follow up indoor sports equipment availability through Gordon Cunningham	Alex Fry	AF unavailable to report
21 Jan 2009	Report on direct comparison between C'wealth Bank (2 accounts; 1 working, and a term deposit) and Bendigo Bank	Ed Whalan	Treasurer (EW) supports the move to Bendigo Bank (memo tabled). The Committee voted on the change and the motion was carried. Confirmation will be required at next meeting.
21 Jan 2009	Send letters of thanks and acknowledgment to those involved in the refurbishment of the tennis court	Wilkins Park Committee	Not yet done.
21 Jan 2009	Place an article in the CFT encouraging residents to advise of upcoming events for addition to the website	Peter Marshall	Not yet done.
21 Jan 2009	Follow up letter to Council about Community Garden	Paul Cockram	Paul not available to report (but see Bernie Foy's report above).
21 Jan 2009	Invite Bernie Foy to speak about the Community Garden project at the next CFCA meeting.	John Sandow	Done

21 Jan 2009	Follow up public liability insurance with broker	Peter Marshall	PM requested JS to do – see report (b) at end of table
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c. Projection equipment for hall

Following the president's successful application through the 2008 Volunteer Grant Program for a grant of \$4,200 toward a data projector, fax/copier/printer and laptop computer, the secretary had investigated suitable projection equipment for the hall. The committee agreed that the objective should be to obtain a projector capable of projecting good quality moving images. Three options were explored: rear projection, ceiling mounted equipment, or a long-throw "large venue" projector. The last would allow the projector to be housed and operated from the existing projection room. Rear projection screens have a maximum width of only 2.6m and this option was rejected. Ceiling mounted equipment is feasible, but once installed, the equipment is then dedicated only to that use.

A large venue projector seems the most flexible option, but is expensive. A suitable projector is the Epson EB-G5200W. With accustom lens capable of reaching the stage this option costs \$4,250 (projector) and \$1800 (lens) = \$6050. There would be some additional costs in cabling for speakers but this would be relatively minor.

The grant budget allows only \$2500 for the projector; however the options of (i) varying the grant to direct the printer component to the lens, and (ii) contributing Association funds to make up the difference were discussed.

The secretary agreed to make further enquiries and come back with a recommendation.

d. Public liability insurance

As reported at the last meeting, the president had received an endorsement to the insurance policy which specifically excluded stallholders from our public liability cover.

PM has written to OAMPS indicating that the change is not what had been agreed verbally and is not acceptable to the Association. The secretary has approached alternate insurers to determine if a policy that suits our needs can be obtained at reasonable cost. Few insurers appear to be prepared to cover stallholders as well as the market organisers (ie the Association).

JS has also contacted OAMPS (by phone) and indicated that the endorsed policy does not suit our needs. He advised OAMPS that a revised policy offer was required or we would be requesting a refund of the premium that was paid in January. OAMPS has subsequently indicated that they are unable to provide the cover requested.

A new quote from Netinsure (\$3,872) includes \$20M for Public Liability, \$20M for Products Liability and \$50K for Care Custody and Control. This quote is more than double what we currently pay but further negotiation may reduce this premium. The secretary agreed to continue to seek a resolution.

4. Correspondence

In: Bank statement
 Invitation from Queanbeyan City Council to attend a Forum on Volunteering in February.

Out: Letter to OAMPS rejecting insurance policy endorsement (PM)
Letter to Jim MacLachlan (former Palerang Mayor) congratulating him on his investiture as Member of the Order of Australia (JS)
Letter to Woolworths Queanbeyan Manager expressing gratitude for Australia Day support (JS)

5. *Presidents report*

PM briefly commented on the Australia Day celebrations, thanking the organisers but noting that the turn-out of local residents had been a little disappointing.

6. *Treasurer's report*

The report was accepted as tabled {Peter Marshall; seconded Katrina Gamble}

7. *Community organisations' reports*

a. Captains Flat Rural Fire Brigade

No major call-outs. A Stony Creek unit mopped up after a grass fire on the southern boundary of the mine processing plant caused by a fallen power line. The fire was extinguished by local residents before it became serious.

b. SES

Community First Response activities have kept the team busy. Four new members have been involved in the training sessions. The Captains Flat SES received a grant from the SES Volunteers Association for a new photocopier, LCD TV and new flashing hazard lights for the Pajero. [KG]

8. *Subcommittees' reports*

a. Markets

CS gave the following report (which had been circulated):

“We had a temperature of 39° for our first market for the year. Thank you to the SES and to Anne and Alex for doing such a sterling job feeding the patrons and stallholders on such a hot day. There were an adequate number of stalls although some who were booked in did not come, probably because of the heat. A steady stream of patrons visited throughout the day.

All those involved with the markets can feel justly proud that the markets were awarded ‘Community Event of the Year’ at the recent Palerang Council Australia Day celebrations.”

It was also noted that although there were fewer children enrolled at the pre-school in 2009 (and thus fewer parents to assist) the pre-school was still committed to running the BBQ at the markets on their rostered months. The Association needs to be sensitive to the possibility that the pre-school may need assistance with this.

b. Ball

No report available. Final report for 2008 expected next month.

9. *Palerang-wide Section 355 reports*

a. Mines Rehabilitation Committee – no report

- b. Palerang Heritage Committee – meeting being held tonight
- c. Palerang Tourism Committee – no report
- d. Palerang Cultural Development Committee

Peter Marshall was unable to attend the meeting. He will circulate minutes.

10. Local Section 355 reports

- a. Hall

(See also business arising) CS reported that the committee had been disappointed by damage done to the hall and its furniture while it was hired for a twenty first birthday party. As a result the Committee has agreed with Council to increase the bond for events that include alcohol, and that the collection and return of the bond will be stringently managed.

- b. Wilkins Memorial Park

PM reported (from the meeting held on the previous evening) that the Palerang Shield Rugby Union game mooted for next year (see January minutes) may now be held in March 2009. Alex Fry will follow up and will be the principal organiser if the game proceeds. CS reported that she had been successful in obtaining a replacement net for the tennis court.

11. Reports on other projects and activities

- a. Cemetery – signs yet to be erected
- b. Website

PM reported that there was a little catching up to do. It was proposed that the Secretary write to the organisers of the Kings Highway to Discovery site congratulating them on their work and suggesting the addition of a link to the Captains Flat site.

- c. Mine mural – no report

12. General business

- a. Victorian Bushfire Appeal

There had been some suggestion of a fund raising event in the village. It was considered that the very successful local appeal organised by Fay McCurdy (which raised \$1210) had achieved the desired result and that there was no need for further activities.

- b. Captains Flat evacuation plan - meeting

Judy Cross had raised the issue of a formal plan with Kim Salton. As a result a meeting is to be held on 22 February involving Judy, Peter Spence (police) and Vern Uncles (Captain RFB). The meeting would discuss the plan and effective ways of ensuring that residents were familiar with it. Letter box drops and public meetings were canvassed. Anita King to attend the meeting on behalf of the Community Association.

- c. Public Liability insurance

See item 3d.

13. Next meeting

Thursday 19 March. (To avoid clash with evacuation public meeting – to be confirmed)

ACTION LIST

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21 Jan 2009	Place an article in the CFT encouraging residents to advise of upcoming events for addition to the website	Peter Marshall
21 Jan 2009	Follow up letter to Council about Community Garden	Paul Cockram
21 Feb 2009	Continue to seek resolution to public liability insurance issues	John Sandow
21 Feb 2009	Attend Captains Flat evacuation plan meeting	Anita King
21 Feb 2009	Write to Kings Highway to Discovery congratulating on web site and inviting addition of CF link	John Sandow
21 Feb 2009	Arrangements for Palerang Shield Rugby Union game	Alex Fry
21 Feb 2009	Circulate minutes of Palerang Cultural Development Committee meeting	Peter Marshall
21 Feb 2009	Draft letter to Monaro Local Command re need for an Eagle phone at the CF police station	Chris Sandow