

CAPTAINS FLAT COMMUNITY ASSOCIATION

MEETING

7.00PM TUESDAY 15th JANUARY 2008

MINUTES - DRAFT

1. Attendees and Apologies

Peter Marshall (Chair) John Sandow (Secretary) Judy Cross, Chris Sandow, Anita King, Elizabeth Estbergs, Kim Salton, Kylie Nicholas, Claudia Koelndorfer

Apologies: Sandy Pollard, Melissa Pollard, Catherine Moore, Ed Whalan.

2. Minutes of previous meeting

Minutes of the meeting held 13th December 2007 were accepted with minor corrections. [Moved Judy Cross; seconded Chris Sandow]

3. Business arising

Two action items (from item 5 and 9 in the previous minutes) were deferred and are covered in later sections*.

3a. General Business Item brought forward – Wilkins Memorial Park and BMX track works

Kylie Nicholas (Office Manager for the Defence Media Unit) reported progress on her initiative to engage defence personnel in repairing the lights at Wilkins Memorial Park and building a BMX track. Kylie has not yet received a response from the Council nor from the Defence Unit CO; she does not expect responses until end January. However a Captain within the Unit (who is also an employee of Channel 7) will visit the site shortly. It is expected that the Captain's media connections may provide the opportunity for television coverage of the project if it goes ahead.

Action: It was recommended that Kylie should copy correspondence pertaining to the initiative to the Wilkins Memorial Park Section 355 Committee.

4. Correspondence

Out: [email] to Gordon Cunningham accepting offer to replace trees in Kurrajong Street. [*This was an action item from the previous minutes]

In: Invoice and reminder from Gloware (who provided battery operated candles for Carols) (**Action: Peter to pay account**)
Response from Mike Kelly re Jingera Pre-School indicating non-specific support.
Response from Gordon Cunningham indicating Council reluctance to take on weed management in Kerr's Creek (see General Business).

5. President's report

The report was deferred owing to the delayed arrival of the President and subsequently incorporated into Australia Day and General Business discussions.

6. Treasurer's report

The report (prepared by Ed Whalan) was accepted as tabled.
[Seconded Anita King]

7. Community organisations' reports

The secretary reminded the meeting that these reports were now prepared on an "as needs" basis and should be circulated ahead of the meeting with the agenda.

- a. Captains Flat Rural Fire Brigade – no report.
- b. SES – no report tabled however Kim Salton indicated that the SES had attended only minor incidents during the holiday period.

8. Subcommittees' reports

- a. Markets – there was no market in January. The first market for 2008 is on Saturday 2 February. This will be the fifth concurrent year for the markets.
- b. Ball – Chris advised that a report of final accounts should be available for the next meeting.
- c. Mine Mural – Further funding opportunities are being considered. **Action: John Sandow to pursue the Community Arts Program as a possibility.**

9. Representatives' reports from Palerang-wide Section 355 Committees

- a. Mines Rehabilitation Committee – **Action: Peter to email Scott Brooks for an update** [*This was an action item from the previous minutes]
- b. Palerang Heritage Committee – Elizabeth Estbergs reported that the last meeting had been held on 21 November 2007. The Committee is preparing a report for Palerang Council recommending which of the Shire's (over 100) timber bridges should be preserved.

Concerns were raised in Bungendore following the removal of trees without community consultation. Council is now changing its planning strategy – with future Council planning activities being part of an integrated single plan.

Elizabeth confirmed that signage would be erected in the cemetery.

- c. Palerang Tourism Committee – Elizabeth Estbergs advised that her appointment to this committee had not yet been confirmed.
- d. Palerang Cultural Development Committee.

Australia Day. Peter reported that presentations of Australia Day awards will be held in the Community Hall on 26 January. Nominations were due yesterday and some were not yet prepared. **Actions: Peter to request a short extension of time for nominations; the sub-committee (Peter, Judy and Chris) to meet next Monday; catering by The Outsider; Chris to provide tea and coffee and publicize the event on the Community noticeboard; Peter to ask Council to provide lamingtons and soft drinks.** Chris requested help at 4:00pm Friday 25th January to set up the hall.

10. Representatives' reports from Captains Flat-only Section 355 Committees

a. Hall

Chris Sandow noted that work on the wheelchair ramp appeared to have stopped. It needs a rubber surface to discourage skateboarders. **Action: Chris to find out when work will be complete.**

b. Wilkins Memorial Park – no report (but see item 3a).

11. Reports on other projects and activities

a. Website

Peter reported that the website had been infected by a virus. Brian Joyce was working to clean it up. Diary entries need to be updated (eg SES training dates). **Action: Judy Cross to follow up.** (Amendments/additions to the website need to be provided by 5pm on Tuesdays). Peter recommended that the Association commit \$32 to retention of the two web domain names [Approved by show of hands].

12. General business

a. Rubbish tip/transfer station

It was noted that the construction works at the tip site had eliminated turning space for vehicles with trailers. Also the fact that the gates were now removed meant that the tip was available at all times, inviting unauthorised use. **Action: John to enquire of Council what is the timeline for completion of the transfer station.**

b. Kerr's Creek – weed management

Peter reported that he, Wendy Hodgman, Nicole Lott and a council representative, Neville Plum, had walked the section of Kerr's Creek that was weed infested and to which the Council had indicated it was unwilling to commit resources. It was clear that ownership was vexed, and in any case, weed control is the responsibility of tenants, not owners, meaning that effective control is highly unlikely. Given Council's reluctance, Peter suggested another meeting would be required to consider alternatives. Kim Salton was strongly of the view that the creek was now a safety and environmental hazard about which something must be done. **Action: Kim to write to Council expressing her concerns and the matter to be reviewed at the next Association meeting.**

c. Claudia proposed that a Christmas Carols sub-committee be formed in June/July to ensure that the carols by candlelight preparations were timely. The event could include a nativity play performed by the school children. The meeting supported the idea and requested that Claudia prompt the Association in June. [Mention of the nativity play revived discussion of Anita's previously expressed desire for the school children to perform a show such as "Grease". Copyright issues had proved difficult. Action: Anita to talk to Joe Woodward to seek ideas.]

d. Swimming pool.

Claudia enquired whether there were any plans to fix the leak in the swimming pool. Discussion indicated that there were possibly two sources of water loss;

from the pool itself (a long term and probably intractable problem) and from a pipe (potentially repairable). **Action: Claudia to draft a letter for the Secretary to validate and send to Council.**

Claudia also enquired whether there was any possibility that the pool could be opened for more than 5 days a week. Members indicated this was a staffing issue that had been taken up with Council on previous occasions and was unlikely to be improved. **Action: Claudia to draft a letter to Council for the Secretary to edit in sympathy with previous submissions.**

e. Association Membership. Membership forms were circulated and memberships paid. Register to be established and maintained by Chris in the first instance.

13. Next Meeting

7.00pm Thursday 21 February 2008

ACTION LIST

WHAT	WHO
Copy correspondence pertaining to the Defence media unit initiative to the Wilkins Memorial Park Section 355 Committee.	Kylie
Pay Gloware account	Peter
Investigate Community Arts Program funding for mine mural	John
Enquire what further mine rehabilitation activity is planned.	Peter
Australia Day preparations - various	All
Investigate timeline for hall access ramp completion	Chris
SES training date diary entries	Judy
Investigate timeline for completion of transfer station works	John
Write to Council re Kerr's creek	Kim
Seek advice re copyright for children's performances	Anita
Draft letters to Council re pool maintenance and opening times	Claudia